

MEETING MINUTES
PUBLIC SERVICES COUNCIL COMMITTEE
Monday, March 11, 2019
Public Services Large Conference Room
560 S 16th Street

In Attendance:

Council Member – Kevin Trevillyan	Public Services Deputy Director – Joe Cory
Deputy City Manager – Jamie Letzring	Public Services Superintendent – Kevin Hensley
City Attorney – Dick Scieszinski	Principal Engineer – Ben McAlister
Comm & Ec Dev't Director – Clyde Evans	Principal Traffic Engineer – Eric Petersen
Public Services Director – Bret Hodne	Parks & Rec Superintendent – Dave Sadler
Guest – Item 2: DART	Guest – Item 2: DART
Luis Montoya, Planning and Development Mgr	Carl Saxon, Transit Planner

Meeting was called to order at 11:30 AM by Principal Engineer, Ben McAlister.

1. Charlie Cutler Memorial Bike Shelter Berm

Issue Summary:

Charles Cutler has been working with the Polk County Conservation Board to construct a bike shelter along the Great Western Trail in memory of his son. The shelter is currently in development review. As part of the site plan, a berm is shown on City property between Veterans Parkway and the Great Western Trail south of Maffitt Lake Road. This property was acquired from Steve Gillotti as part of the Maffitt Lake Road project and was previously the location of an excess soil stockpile. The excess material was subsequently used in construction of Veterans Parkway. The stockpile was present when Mr. Cutler selected the site and he has approached staff about replacing the berm/stockpile to screen the shelter from Veterans Parkway. Staff is seeking input from the committee members on the following issues:

1. Does the City wish to allow construction of a permanent berm on this City owned property?
2. Does the City have interest in participating in construction of the berm?
3. Would the City consider disposing of the property?

Direction

The PSCC supported allowing construction of the berm if the property was transferred to Polk County Conservation.

2. “DART bus shelters”

Issue Summary:

The Des Moines Area Regional Transit Authority (DART) is requesting that the City consider allowing covered bus shelters within the City right-of-way. Currently, City Code does not allow for bus shelters in the right-of-way. DART would like to display public art on the shelters, but no advertising. If allowed, changes to current Code and zoning regulations would be needed, and DART would need to submit showing the requested shelter location along with nearby utilities. Staff is seeking input from the Committee prior to

moving forward.

Direction

The PSCC recommended researching the proposed sites for potential utility conflicts and preferred locating shelters on private properties when possible. Councilperson Trevillyan stated that the shelter would be at risk within the right-of-way, and he was not in favor of the City paying to restore the shelter if it was disturbed by utility work.

3. Review of Items for Council Meeting (March 18, 2019)

ENGINEERING COUNCIL AGENDA ITEMS

CONSENT AGENDA

Resolution – Order Construction

- Garage Door Replacements – Public Services Facility and Public Safety Station #17, #18 & #19 (0510-044-2017) Design Alliance Inc. 500.000.000.5250.490
- Public Services Facility – Salt Storage Building Maintenance (0510-012-2018) Design Alliance Inc. 500.000.000.5250.490
- 2019 HMA Resurfacing Program (0510-003-2019) I+S Group Inc. 500.000.000.5250.490
- Booneville Road Reconstruction – South 88th Street to West of South 100th Street (0510-006-2017) Foth Infrastructure & Environment LLC 500.000.000.5250.490

Motion – Approving Professional Services Agreement

- Grand Technology Gateway Environmental Services
Foth Infrastructure (0510-009-2019) 500.000.000.5250.495
- 2019 Bridge Inspection Program

Motion – Approval of Change Order

- Middle Creek Trunk Sewer Change Order #5
Rognes Corporation (0510-015-2017)

Resolution - Approval of Agreement

- Warren Water for Relocation of Water Main – SW 60th Street, South of Veterans Parkway (0510-013-2017)

PUBLIC HEARINGS

Award Contract

- SW 60th Street Phase 1 – Veterans Parkway South
Snyder & Associates Inc. (0510-013-2017) 500.000.000.5250.490
- Ashworth Road Reconstruction – I-80 Bridge to 98th Street
McClure Engineering Company (0510-074-2017) 500.000.000.5250.490
- 2018 Stormwater Intake Repair Program
I+S Group Inc. (0510-040-2018) 660.000.000.5250.490

Approval of Amendment No. 1 to Professional Services Agreement

- 2018 Channel Repair Program (0510-041-2018)

Resolution – Establishing Public Hearing Regarding the Final Design, Site Selection and Consideration of Acquiring Agricultural Property

- South 85th St – Cascade Ave to Mills Civic Parkway

PUBLIC SERVICES COUNCIL AGENDA ITEMS:

CONSENT AGENDA

Motion – Approval of Renewal Contract Agreement

- 2019 Street and Pavement Repair Supplemental Retainer Contract
- Electrical Repair Services

Motion – Approving Contractual Services Agreement

- General Construction Trades, Repair and Services

4. Staff Updates:

Principal Engineer McAlister informed the Committee that staff are monitoring river levels for potential flooding in anticipation of heavy rains and warm temperatures forecast for this week. Superintendent Hensley added that the intakes are being monitored and opened up to check for ice levels in order to minimize local flooding; currently there is a good amount of flow through those gates now.

5. Other Matters:

Council Member Trevillyan reported the location of a lane-wide pothole located east of Valley West drive, near 34th Place. Public Services has been receiving multiple reports from citizens and is addressing the ongoing situation with winter fill mix.

The meeting adjourned at 12:00 pm. The next Public Services Council Committee meeting is scheduled for March 25, 2019.

Copies of handouts are available at Engineering Services upon request. A recording was made. Respectfully submitted by Jennifer Canaday, Administrative Secretary